

**Approved Board Agenda
September 7, 2023**

New Business

Enclosure A – Personnel

Employment - Board approved for the employment of the following individuals:

Name	Location	Position	Effective Date
Misty Terry	Hatton Elementary School	Elementary Teacher	September 8, 2023

Resignation - Board approved for resignation of position for the following individual:

Name	Location	Position	Effective Date
Joy Goodloe	Cherokee Elementary School	Paraprofessional	September 8, 2023 at 3:00 p.m.

After School Literacy Teachers- Board approved to pay the following individuals \$35/hour paid for by ESSER III funds.

Name	Location
Maddie Grace Bailey	Hatton Elementary School
Meghan Unger	New Bethel Elementary School

Enclosure B – Monthly Financial Report and Expenditures

Board approved the Reconciled Monthly Financial Report for the month of July, 2023 as presented (and attached). Payroll: \$2,846,644.09. Bills and Accounts: \$504,405.48. All bank statements have been reconciled back to the general ledger. These reconciliations are part of the Monthly Financial Statements for the month ending July 31, 2023.

Enclosure C - Renewals

Board approved of the following renewals for 2023-2024:

- ATBE GL/EO Liability Fund Renewal of Participation
- ELS Common Assessment and ACAP Prep Software
- iXL Subscription-Grades 2-12 ELA and Math Review Software
- CLAS Leadership Institute/Professional Development Program System Subscription

Enclosure D – Field Trip Requests

Board approved for the following out of state/overnight trips:

Colbert Heights Elementary School

- Date: December 1, 2023
- To: Tupelo, MS
- Person in Charge: Tiffanie Stewart
- Group/Class: Pre-K
- Method of Travel: Private Cars
- Purpose: Disney on Ice performance with family

Colbert Heights High School

- Date: November 14, 2023
- To: Nashville, TN
- Person in Charge: Nick Isbell
- Group/Class: FBLA
- Method of Travel: Commercial Bus
- Purpose: Tour Nissan Stadium; Presentation/Q&A with Titans Business Executives

Colbert County High School

- Date: November 10, 2023 - November 11, 2023
- To: Joe Wheeler State Park
- Person in Charge: Jennifer Morgan
- Group/Class: 9th-10th Grade CCHS Outdoor Club
- Method of Travel: Private Cars
- Purpose: To develop essential outdoor and wilderness skills and promote teamwork

Enclosure E - Declaration of Surplus

Board approved to declare the following items surplus:

- TV/VCR Combination from Colbert Heights Elementary School - Asset #012579
- TV from Colbert Heights Elementary School - Asset #012578
- Combi Oven from Leighton Elementary School - Asset #014161

Enclosure F – Matching Funds

Board approved for the following school to use matching funds:

Hatton Elementary School:

2 Heavy Duty Picnic Tables for outdoor classroom

Total cost: \$2,312.80; match $\frac{1}{2}$ = \$1,156.40

1 Heavy Duty Bench for outdoor classroom

Total cost: \$700.70; match $\frac{1}{2}$ = \$350.35

Enclosure G- Stipends

Board approved for the following Stipends:

Para-LPN Stipend

With the State issued new salary scale for school nurses, our Para-LPN salary scale is not comparable like it has been in the past. Since the Para-LPN salary scale has already been set and approved for FY24,

adding a \$2,000/year stipend is the best option at this time. We can re-evaluate the Para-LPN salary

schedule for FY25 and eliminate the stipend at that time.

FY23 FY24

Para - \$22,002 Para - \$22,443

Para-LPN - \$26,175 Para-LPN - \$26,699

School LPN - \$26,910 School LPN - \$33,264

There are currently two Para-LPNs so the expense will be minimal.

Bus Driver Training Stipend

This will not be a fixed dollar annual stipend, rather, a per driver trained amount (\$200).

Bus Training

1. Set course up with Calhoun Community College (up to 1 hour)
2. Video Series at Bus Shop (3-4 hours)
3. Pre-Trip Training (up to 4-6 hours)
4. Air Brake Training (2 hours)
5. Cone Practice (Backing, Turns) (up to 4-6 hours)
6. Driving Practice (7 to 10 hours)
7. Complete Required Paperwork (up to 1 hour)
8. Approve for State School
9. Complete Federal Registry (up to 1 hour)

Total Training Time: 23- 31 hours

Trained 20 drivers in 2022-2023. Average about 18-20 per year.

(We will begin charging other school systems \$200 when we train their bus drivers to cover the cost of training stipend for them.)