

5.46.F1

FIELD TRIP REQUEST FORM

COLBERT COUNTY BOARD OF EDUCATION
Tuscumbia, Alabama

Note: *This form must be completed by personnel sponsoring any school activity to be conducted away from the school premises six weeks in advance of the proposed activity.*

SCHOOL: _____ DATE: _____

SUBMITTED BY: _____ SIGNATURE: _____

CHECK: () Within County () Within State () Out-of-State

TYPE OF FIELD TRIP: () Academic (Other than Athletic/Band/Music)
() Athletic () Band () Music () Other

DESTINATION: _____

PROPOSED DATE(S) OF TRIP: _____

GRADES/GROUPS INCLUDED: _____

NUMBER OF STUDENTS: _____ NUMBER OF CHAPERONS: _____

DEPARTURE TIME FROM SCHOOL: _____

RETURN TIME TO SCHOOL: _____

MODE OF TRANSPORTATION: () School Bus () Walk () Commercial Bus () Private Cars

If school buses are to be used, indicate number: _____

EDUCATIONAL OBJECTIVE(S) AND/OR PURPOSE OF THE ACTIVITY:

PRINCIPAL'S SIGNATURE: _____ DATE: _____
() Approved () Disapproved

NURSE'S SIGNATURE: _____ DATE: _____

CHILD NUTRITION DIRECTOR SIGNATURE: _____ DATE: _____

SUPERINTENDENT'S SIGNATURE: _____ DATE: _____
() Approved () Disapproved

BOARD APPROVAL: (out-of-state and/or overnight) () Yes () No

Note: *Students participating in any activity away from the school premises must have a parental Authorization and Release Form on file for each such activity.*